

Beckley Village Hall Management Committee
Agenda for 2023 AGM to be held at the Hall on Wednesday 24th May at 8.30pm

	Item	Actions
	Chairman's Welcome	
1	Present (Trustees and Friends) Others:	
2	Apologies for Absence	
3	Approval of the minutes of the last AGM held on 19th May 2022 (See Attachment 1)	
4	Matters Arising	
5	Chair's Annual Report (See Attachment 2)	
6	Treasurer's Annual Report See Attachment 3	
7	Booking Secretary's Report See Attachment 4	
8	Facility Manager's Report See Attachment 5	
9	Interest Group's Reports Covered by the earlier Parish Council Annual Meeting	
10	150 Club Report See Attachment 6	
11	Retirement and Removal of Charity Trustees and Election of New Trustees	

	As required by our Constitution all Trustees must resign annually. R Bixby has chosen to retire at this AGM. The other members have agreed to continue to serve if asked. Other nominations received by the meeting will be subject to election.	
12	Appointment of the Committee by the Trustees	To be deferred to the next General Meeting
13	Appointment of an independent examiner for the forthcoming year To seek authorisation for Treasurer to appoint.	
14	To consider any resolutions and/or recommendations which have been forwarded in writing to the Committee Secretary	
15	To consider AOB of which due notice has been given in writing to the Secretary.	
15	Meeting Close	

Attachments: (to be found on the village hall website <http://beckleyvillagehall.org/agm.php>)

- 1 – Minutes of Previous Meeting
- 2 - Chairman's Report
- 3 - Treasurer's Report
- 4 – Booking Secretary's Report
- 5 – Facility Manager's Report
- 6 – 150 Club Report